

# JOB DESCRIPTION: SENIOR RESIDENTIAL CHILDCARE WORKER

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**Job Title:**

Senior Residential Childcare Worker

**Main Purpose of Job:**

To be part of a team offering a comprehensive residential service to Children and Young People, to ensure the physical, social, emotional care, and development with the aim of improving on outcomes and positive experiences for the Children & Young People.

**Responsible to:**

Assistant Manager.

**Salary Scale:**

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**Hours of Work**

37.5

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**Key Duties and Responsibilities**

- Responsibility for ensuring and promoting the safeguarding of any young people that you may encounter and understanding your duty to report any concerns in association with Falkirk Council Child Protection Procedure and FTS CARE LTD Child Protection Policy
- Work in accordance with FTS CARE LTD vision and aims
- To carry out duties in line with FTS CARE LTD policies and procedures
- To act as a key worker to specific young people
- Assisting in health promotion and personal hygiene development of the young people
- Work in line with young people's SHANARRI care plans and GIRFEC
- To remain professional and comply with the SSSC Codes of conduct while providing positive role modelling to all Young People
- To ensure the safety and wellbeing of the children and young people through the day and night-time period.
- To understand the principals of safeguarding one's self
- To have a full understanding of the emergency call out procedures of the house
- To promote structure, boundaries, and domestic routines within the house
- To work in accordance with the health & social care standards and co-operate with any inspection process
- Participate in, and complete records for statutory reviews and meetings concerning the young people were required
- Undertake all mandatory training programmes provided by FTS CARE LTD and as required by the SSSC to fulfil your registration
- Complete and maintain administrative records as required by the home
- Provide and participate in leisure activities in line with the care and placement plans of the young people were required
- Develop and maintain professional working relationships with colleagues, children and families
- Attend and participate in supervision and staff meetings as per organisational policy
- To work as part of a team with colleagues and other professional to meet the social, emotional and educational health and mental health needs of young people.
- Awareness and responsibility for the health and safety of the home, children, young people, colleagues and yourself while ensuring you fully co-operate with the company in complying with the Health and Safety requirements and are therefore expected to follow Company policies, to acquaint yourself with the Fire, Health and Safety Procedures at your place of work and report any unsafe practices and conditions
- Supporting young people with education in a non-teaching capacity
- Support for the Alternative Curriculum and Curriculum Enrichment.

- The post holder may be reasonably expected to undertake other duties commensurate with the level of responsibility that may be allocated from time to time. It is always the responsibility of the post holder to comply with Health and Safety and Equal Opportunities requirements .
- To provide cover to other FTS CARE LTD Residential houses when required.
- Any other reasonable management instruction
- To provide support & supervision to allocated Residential Childcare Workers within your team
- To ensure effective management of the staff team Rota
- To be part of the emergency On-call Rota system
- To record & co-ordinate the training and development of the Residential Childcare Workers within your team

The above job description forms part of your main terms and conditions of employment. The Company reserves the right to vary duties and responsibilities at any time.

FTS CARE LTD

# Person Specification: Residential Childcare Worker

	<b>Essential Criteria</b>	<b>Desirable Criteria</b>	<b>Method of Assessment</b>
<b>Education and Qualifications</b>	<ol style="list-style-type: none"> <li>1. HNC and SVQ 3 in Social Care</li> </ol>	<ol style="list-style-type: none"> <li>1. Educated to SQA standard (or equivalent) or ability to demonstrate competency at this level</li> <li>2. SVQ 3 and HNC (or equivalent) which allows registration with SSSC</li> <li>3. Appropriate registration with the SSSC for Residential Child Care Workers</li> </ol>	Application form and certificate check and interview
<b>Experience</b>		<ol style="list-style-type: none"> <li>4. 1 year's experience in Residential Child Care</li> </ol>	Application form and reference check
<b>Skills</b>	<ol style="list-style-type: none"> <li>2. Effective communication skills with colleagues, outside agencies, children and families</li> <li>3. Good interpersonal skills</li> <li>4. To work as part of a team and use own initiative when required</li> <li>5. Flexible approach to work</li> <li>6. Reporting and recording to a high standard</li> </ol>		Application form, references and interview

<b>Knowledge</b>	7. An understanding of the needs of young people in public care	4. Knowledge of the national minimum Care Standards  5. Knowledge of the Children (Scotland) Act 1995  6. Knowledge of the work of other agencies involved with children and young people  7. Understanding the principles of safeguarding and child protection	Application form and interview
<b>Ability</b>	8. To form professional and positive relationships with children and young people  9. The ability to deal with difficult situations and make appropriate decisions in line with the policies and procedures of the house  10. To learn quickly and absorb information in relation to working with children and young people  11. To ask for guidance and support, and to remain open honest and accountable		Application form and Interview
<b>Other Requirements</b>	12. Full UK driving license  13. A willingness to participate in all in house training.  14. Ability to work shifts including evenings and weekends		Application form, interview and licence check